

**MINUTES OF JULY 17, 2023 MEETING  
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY  
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Herrick, Nawrocki, Mesenbrink, Ploch, Rogers Blum, and Library Director Iyengar. The zoom connection to Trustee Vidas failed.
- II. Public Input:**  
None.
- III. Consent Agenda:**
- a. The Minutes of the June 19, 2023 were unanimously approved on Motion by Ploch and seconded by Mesenbrink.
  - b. The Statistics report was approved as presented. Iyengar will begin tracking the circulation of the zoo passes and the domes passes for this report.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
    - Circulation and attendance continue to increase. We have had many visitors from other areas, and summer reading participation and food pantry donations have exceeded expectations.
    - The roof leaks have been repaired.
    - A new Young Adults Librarian started work today.
    - Landscaping has been completed; watering is still a problem, although a volunteer comes in every Monday to help. On other days Iyengar does the watering.
  - ii. The Bridges Library System report was accepted as presented.
  - iii. Friends Liaison Rogers Blum said the Friends plan to have the annual meeting and silent auction at Chenequa in late May, 2024. Friends President Joyce Phenicie retired after many years. A bench has been placed in the Friends' garden in her honor. The Buy-a-Book room has outgrown its space and will be moved to the second floor.
  - iv. Foundation Liaison: No report.
  - v. Town Board Liaison: No report.
- V. Financial Reports:**
- a. June, 2023 invoices for \$59,507.28 were unanimously approved on Motion by Herrick, seconded by Mesenbrink.
  - b. The June, 2023 Petty Cash Report for \$75.00 was approved unanimously on Motion by Herrick, seconded by Mesenbrink.
- VI. Unfinished Business:**
- a. Motion by Cull, seconded by Rogers Blum and unanimously approved to table the discussion of Town Overhead charges until some additional information is available.

**VII. New Business:**

- a. Several policy updates/revisions were discussed. On Motion by Herrick, seconded by Rogers Blum, and unanimously approved, the board will review these updates again after Iyengar makes some suggested changes.
- b. Board attendance was then discussed. Iyengar sends the meeting notice to all Trustees by email on the Thursday prior to the monthly meeting; she requested that board members email her by the Friday prior to the meeting whether or not they will attend so that she can determine if there will be a quorum at the Monday meeting.
- c. Iyengar presented four bids for replacing the pressure tanks. After discussion, on Motion by Ploch, seconded by Cull and unanimously approved, to accept the bid from 4-D Water Well and Pump Service LLC.

**VIII. Adjournment:**

There being no further business, the meeting adjourned at 4:36 pm on Motion by Ploch, seconded by Nawrocki, and unanimously approved.

Respectfully submitted,

Mary L Rogers Blum  
Secretary

Next Meeting: Regular Library Board of Trustees  
August 21, 2023 at the Town Hall Library at 3:45 pm